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## ON-LINE QUICK REFERENCE MANUAL

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To get the next page of the manual, press the MOVE key.  
You can experiment with any of the functions--that is,  
you can edit or draw on them without destroying  
them permanently.

They're easier to read if you turn off the grid (LOOK G).  
To exit from the manual, type (LOOK ?).

- page 1**     ■ **THE BASICS**  
ENTER, QUIT, EXIT MANUAL, THE MOUSE
- page 2**     ■ **LINES AND FIGURES**  
STRAIGHT, OPEN & CLOSED CURVES, FREEHAND, DASHES
- page 3**     ■ **MOVING, COPYING, TRANSFORMING**  
SELECT, MOVE, COPY, ENLARGE/REDUCE, ROTATE/SLANT/STRETCH
- page 4**     ■ **TEXT, ARROWHEADS, FONTS**  
CAPTIONS, TEXT POSITION, FONT EXCHANGE, ARROWS
- page 5**     ■ **FILES**  
NAME, READ, WRITE, PRESS FILES, PRINTING WITH EMPRESS
- page 6**     ■ **KEYBOARD COMMANDS, DEFAULT SWITCHES**

**TO ENTER DRAW:** AT THE EXECUTIVE, TYPE **DRAW** OR **D**

**TO QUIT:** TYPE **LOOK Q** THEN **Y** (FOR YES)

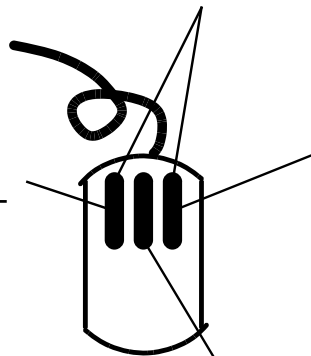
**TO TURN GRID ON/OFF:** TYPE **LOOK G**

**TO GET NEXT PAGE  
OF HELP MANUAL:** PRESS **MOVE**

**TO LEAVE HELP MANUAL:** TYPE **LOOK ?**

TO MARK MENU SELECTIONS

TO POSITION FIGURES  
AND TEXT  
AT PRECISE POINT  
OF CURSOR

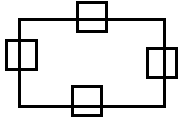





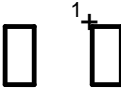

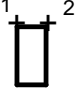
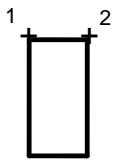


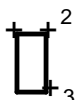
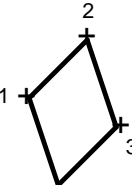



TO POSITION FIGURES  
AND TEXT  
AT NEAREST GRID POINT

NO FUNCTION



(KEYBOARD COMMAND)

	<p><b>SELECT</b> GET SELECT SYMBOL FROM MENU MARK ALL LINES TO BE AFFECTED</p>	 (LOOK S)	
<p>FROM ...</p> 	<p>TO ...</p> 	<p><b>MOVE</b> GET SINGLE ARROW FROM MENU MARK <b>ONE POINT:</b> ON FIGURE TO BE MOVED MARK <b>ONE POINT:</b> AT NEW SPOT</p>	 (LOOK Z)
<p>FROM ...</p> 	<p>TO ...</p> 	<p><b>COPY</b> GET DOUBLE ARROW FROM MENU PROCEED AS ABOVE</p>	 (NONE)
<p>FROM ...</p> 	<p>TO ...</p> 	<p><b>ENLARGE/REDUCE</b> GET SINGLE (MOVE) OR DOUBLE (COPY) ARROW FROM MENU MARK <b>TWO POINTS</b> ON FIGURE TO BE ENLARGED/REDUCED MARK <b>TWO POINTS</b> AT NEW SPOT</p>	   (NONE)
<p>FROM ...</p> 	<p>TO ...</p> 	<p><b>ROTATE/SLANT/STRETCH</b> GET SINGLE (MOVE) OR DOUBLE (COPY) DOTTED ARROW FROM MENU MARK <b>THREE POINTS</b> ON FIGURE TO BE TRANSFORMED MARK <b>THREE POINTS</b> AT NEW SPOT</p>	 (NONE)

This is a sample of  
Helvetica12.al

0  
Left justified

This is a sample of  
Helvetica12b.al

1  
Right justified

This is a sample of  
Helvetica10.al

2  
Centered

\*IK< 8ik,

i  
8 u  
q 1 i 7  
q u  
w 2 w y 6 y  
3 e t 5 t  
e 4 r

### CAPTIONS

MARK THE FONT YOU WANT (0, 1, OR 2)  
TYPE THE CAPTION (BACKSPACE TO CORRECT ERRORS )  
PRESS RETURN OR MARK THE CAPTION

### TEXT POSITIONING

TYPE LOOK T  
TYPE L, R, OR C

### FONT EXCHANGE

TYPE LOOK F  
INDICATE THE NUMBER OF THE FONT TO BE ELIMINATED  
TYPE IN THE EXACT NAME OF THE REPLACEMENT FONT

### ARROWHEADS

UPPER CASE LETTERS, OPEN; LOWER CASE, SOLID  
TOP ROW, LARGEST; BOTTOM ROW, SMALLEST

DIRECTION: FROM LEFT-MOST KEY (1, Q, A, Z) OF A ROW  
ARROWS RUN COUNTER-CLOCKWISE STARTING  
FROM THE NORTHWEST POSITION

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THAT'S ALL!  
LOOK ?  
TO EXIT

**MENU SELECTIONS**

w — DO key

w — LOOK X

w — LOOK S

w — LOOK Z

**RETURN key**

(CAPTION)

r

**KEYBOARD COMMANDS & DEFAULT SWITCHES**

DELETE LAST MOUSE POINT(S)	<b>LOOK A</b>
DELETE ALL MOUSE POINT(S)	<b>DELeTe key</b>
DELETE LAST COMMAND	<b>LOOK U</b>
DELETE SELECTED MATERIAL	<b>LOOK D</b>
DELETE TYPOS IN MESSAGE/CAPTION AREAS	<b>BS key</b>
TURN ON/OFF GRID	<b>LOOK G</b>
REFRESH SCREEN	<b>TAB key</b>
SELECT EVERYTHING	<b>LOOK E</b>
DELETE EVERYTHING	<b>LOOK D+ LOOK E</b>
TEXT POSITION CHANGE	<b>LOOK T</b>
FONT CHANGE	<b>LOOK F</b>
QUIT	<b>LOOK Q</b>

SWITCH	VALUE
<b>Grid</b> x /G	16
<b>Splines</b> x /S	200
<b>Text</b> x /T	100
<b>Knots</b> x /K	100
<b>Dashes</b> x /D	16
<b>Open Spaces</b> x /O	8