ON-LINE QUICK REFERENCE MANUAL

To get the next page of the manual, press the MOVE key. You can experiment with any of the functions--that is, you can edit or draw on them without destroying them permanently.

They're easier to read if you turn off the grid (LOOK G). To exit from the manual, type (LOOK ?).

- THE BASICS page 1 ENTER, QUIT, EXIT MANUAL, THE MOUSE
- LINES AND FIGURES page 2 STRAIGHT, OPEN & CLOSED CURVES, FREEHAND, DASHES
- MOVING, COPYING, TRANSFORMING 3 page SELECT, MOVE, COPY, ENLARGE/REDUCE, ROTATE/SLANT/STRETCH
- **TEXT, ARROWHEADS, FONTS** page CAPTIONS, TEXT POSITION, FONT EXCHANGE, ARROWS
- **■** FILES 5 page NAME, READ, WRITE, PRESS FILES, PRINTING WITH EMPRESS
- KEYBOARD COMMANDS, DEFAULT SWITCHES 6 page

TO ENTER DRAW: AT THE EXECUTIVE, TYPE DRAW OR D

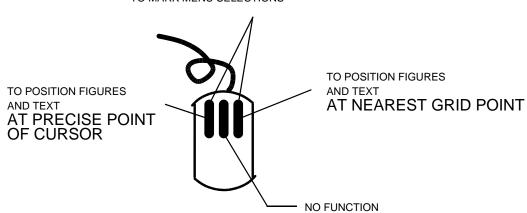
TO QUIT: TYPE LOOK Q THEN Y (FOR YES)

TO TURN GRID ON/OFF: TYPE LOOK G

TO GET NEXT PAGE PRESS MOVE OF HELP MANUAL:

TO LEAVE HELP MANUAL: TYPE LOOK?

TO MARK MENU SELECTIONS



	LINES AND FIGURES	page 2
		symbol (command)
	STRAIGHT LINES DEFINE START AND END POINT. PRESS DO + + + + PT. 1 PT. 2	+ (DO)
DELETE	DELETE MOUSE POINTS WITH LOOK A DELETE LINES WITH FROM MENU	or (LOOK X)
Q	FREEHAND GET FROM MENU HOLD DOWN LEFT MOUSE BUTTON AS YOU DRAW	(NONE)
	OPEN CURVES DEFINE AT LEAST THREE POINTS WITH CROSS PRESS DO 2 1 4 4	+ (DO)
	DASHED LINES	
===	GET SCISSORS FROM MENU APPLY SCISSORS TO LINE AND PRESS BUTTON PRESS AGAIN TO RETURN TO SOLID LINE	SCISSORS (NONE)
////////	LINE WIDTH/BRUSH SHAPE TOP LEFT COLUMN = LINE WIDTH TOP RIGHT COLUMN = BRUSH SHAPE	PAINTBRUSH
	MARK, PICK UP PAINTBRUSH, APPLY TO LINE	(NONE)
$\bigcirc \otimes$	CLOSED CURVES GET CIRCLE FROM MENU DEFINE THREE OR MORE POINTS PRESS DO	(NONE)

MOVING, COPYING, TRANSFORMING

page 3

(KEYBOARD COMMAND)

		(KE	(BOARD COMMAND)
		SELECT GET SELECT SYMBOL FROM MENU MARK ALL LINES TO BE AFFECTED	(LOOK S)
FROM	ТО	MOVE	
T		GET SINGLE ARROW FROM MENU MARK ONE POINT: ON FIGURE TO BE MOVED MARK ONE POINT: AT NEW SPOT	i (LOOK Z)
		COPY	
		GET DOUBLE ARROW FROM MENU	72
¹ 	┆┌┐╵╆┐┆	PROCEED AS ABOVE	K i
	U U 		(NONE)
	1 1 2	ENLARGE/REDUCE	i
1 2 F-# 2		GET SINGLE (MOVE) OR DOUBLE (COPY) ARROW FROM MENU	_
⊔		MARK TWO POINTS ON FIGURE TO BE ENLARGED/REDUCED	K i
		MARK TWO POINTS AT NEW SPOT	(NONE)
	2	ROTATE/SLANT/STRETCH	
1 2	1 1 3	GET SINGLE (MOVE) OR DOUBLE (COPY) DOTTED ARROW FROM MENU MARK THREE POINTS ON FIGURE TO BE TRANSFORMED MARK THREE POINTS	(ALONE)
		AT NEW SPOT	(NONE)

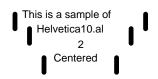
TEXT, ARROWSHEADS, FONTS

page 4

)

This is a sample of Helvetica12.al 0 Left justified

This is a sample of Helvetica12b.al Right justified



CAPTIONS

MARK THE FONT YOU WANT (0, 1, OR 2)

TYPE THE CAPTION (BACKSPACE TO CORRECT ERRORS

PRESS RETURN OR MARK THE CAPTION

TEXT POSITIONING

TYPE LOOK T
TYPE L, R, OR C

FONT EXCHANGE

TYPE LOOK F
INDICATE THE NUMBER OF THE FONT TO BE ELIMINATED
TYPE IN THE EXACT NAME OF THE REPLACEMENT FONT

ARROWHEADS

UPPER CASE LETTERS, OPEN; LOWER CASE, SOLID TOP ROW, LARGEST; BOTTOM ROW, SMALLEST

DIRECTION: FROM LEFT-MOST KEY (1, Q, A, Z) OF A ROW
ARROWS RUN COUNTER-CLOCKWISE STARTING
FROM THE NORTHWEST POSITION

	FILES	page 5
		notes
NAMING	WORKING FILES: APPEND .DRAW PRESS FILES: APPEND .PRESS NEVER USE ANY SPACES	NAME SIMILAR FILES IN A SERIES: File1.press File2.press File3.press
READ/RETRIEVE WORKING FILE	TYPE LOOK R TYPE IN EXACT NAME OF FILE PRESS RETURN (EDITS WILL NOT DESTROY ORIGINAL FILE UNTIL IT IS RE-FILED)	TO: EDIT VIEW ON SCREEN
WRITE WORKING FILE	TYPE LOOK W TYPE IN EXACT NAME OF FILE PRESS RETURN	TO: EDIT VIEW ON SCREEN
PRESS FILES	TYPE LOOK P TYPE IN EXACT NAME OF FILE PRESS RETURN	TO: PREPARE FOR PRINT
PRINTING	AT THE EXECUTIVE, TYPE: Empress Filename.press 3/c RETURN or Empress File*.press 1/c RETURN	SEE BELOW

^{**} EVERY DRAW USER WE KNOW HAS TRIED TO PRINT A WORKING FILE
AT SOME POINT IN HIS OR HER CAREER. TRY PRINTING THE FILE CIRCLE.DRAW
AND EXAMINE THE MYSTIFYING RESULTS!

